

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

DRAFT MINUTES SUBJECT TO CONFIRMATION

Minutes of the Council Meeting held on 26th February 2025
at 19:00 in Crudwell Village Hall

Present: Cllr Budgen (Chair), Hatherell (Vice-Chair), Briggs, Clogg, Jones, Ingham, Maslin, Merriman, Payne, Stephens and Smith (WC-Sherston Division)

Public: None

119 APOLOGIES FOR ABSENCE

None

120 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

121 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

122 TO ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING ON 22nd JANUARY 2025

The minutes of the parish council meeting on the 22nd January 2025 were adopted as a true record and signed accordingly.

123 TO RECEIVE REPORT #02.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #02.1 noting the three applications determined. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Bremilham Mill House, Foxley, SN16 0JH	PL/2025/01159	No objection
Southfields, Milbourne, SN16 9JB	PL/2024/11560	No objection

Action: Clerk

124 FINANCIAL REPORTS

The RFO presented the accounts for the year to date. The bank statement dated 31st January was noted and showed balances of £9,662.58 and £32,585.30 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule. The schedule was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Jones first authoriser, Cllr Stephens second authoriser.

Cllr Briggs noted that although the Detailed Receipts & Payments Reports showed outgoings from general reserves of £13,494, an anticipated VAT refund of £16,090 was shown higher up in the report.

Payment No.	Payee Details	Reason	Amount (£)
1	Corston & Rodbourne Reading Room	Corston & Rodbourne Reading Room refurbishment	£1,335.40
2	Elan City Ltd	Solar powered SID for Milbourne	£2,700.00
3	Hathaway Landscapes Ltd	Waste collection February 2025	£289.08
4	Hathaway Landscapes Ltd	Grass cutting February 2025	£180.00
		TOTAL	£4,504.48

Action: Cllrs Jones, Stephens and Clerk

125 TO CONSIDER PARTICIPATION IN THE MALMESBURY NEIGHBOURHOOD PLAN REVIEW

Cllr Smith reported that Sherston Parish Council had been reviewing its Neighbourhood Plan (NP) and had engaged the services of an expert planning person and had also applied for government grants and had recommended the same approach to the Malmesbury councillors on the Joint Neighbourhood Plan Working Group. He explained the update would be a lot less onerous and timely than the preparation of the existing plan. The new government has suggested that if a NP is adopted (made) it would be protected for five years regardless of the land supply situation in the county; this would seem to make the exercise much more viable and worthwhile. Malmesbury Town Council are actively considering a review but would need the support of the other two signatories to the MNP - SPMW and Brokenborough. Cllr Budgen proposed supporting the updating of the MNP using professional advice and this was unanimously supported. Cllr Budgen will notify MTC accordingly. **Action: Cllr Budgen**

126 TO CONSIDER FORMAL ADOPTION OF THE DRAFT TENDERS PROCESS CHECKLIST

The draft checklist drafted by the clerk and agreed at the PWP was circulated prior to the meeting. Cllr Budgen proposed the checklist be formally adopted, seconded by Cllr Merriman and was unanimously resolved.

127 TO RECEIVE REPORT #02.2 ON THE LHFIG MEETING ON THE 21st JANUARY 2025

Cllr Budgen presented Report #02.2 noting the three issues that were now closed. The TRO public consultation proposing no waiting restrictions at the far end of Sir Bernard Lovell Road passed with no objections and therefore the restriction should be implemented from May this year; high visibility globes had been fitted to the zebra crossing at the Priory roundabout in Burton Hill to improve the visibility to motorists and the installation of a SID along the C67 east to Tanners Bridge, Milbourne will be funded and installed by SPMW. A Teams meeting is planned for representatives of MTC and SPMW to discuss the request for low-level lighting along the footpath by the River Avon at Cuckingstool Mead and towards Parliament Row.

128 TO CONSIDER A SUBMISSION INTO THE IGL (LIME DOWN SOLAR PARK) COMMUNITY CONSULTATION

The closing date for responses to the community consultation is the 19th March. It was agreed that Cllrs Budgen, Hatherell, Ingham and Maslin would form a working party to draft a response and then circulate via email for comment and agreement prior to submission. **Action: Working Party**

129 TO CONSIDER A CONTRIBUTION TO THE SLD STEERING COMMITTEE

As this is a planning consultation it was agreed the council should be completely independent and a donation would not be appropriate.

130 TO CONSIDER A CHANGE TO THE COUNCIL'S POSTAL ADDRESS

Cllr Budgen reported that it had come to light that the Reading Room at Corston had not been formally registered with the Post Office. There is a fee of £168.63 to register a new address. It was agreed for safeguarding and privacy reasons that it would be preferable to have a formal address for the council rather than for correspondence to go to the clerk's personal address. Cllr Budgen proposed the registration of the Reading Room address and for a larger post box to be fitted; this was unanimously agreed. **Action: Clerk**

131 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, PLAYING FIELDS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways - Cllr Hatherell reported that on the 27th March the Parish Steward planned to cut back the shrub by the Blinks Hill sign on the bypass and also to rod the field gate pipe for the ditch near Kingway Bridge on the A429. Recently the sweeper had been through Corston and done a very good job of cleaning the pavements and kerbs. Cllr Hatherell was asked to report several potholes on the MyWilts app. **Action: Cllr Hatherell**

Playing Fields – Cllr Hatherell reported that the minor issue at Rodbourne Road playing field had now been remedied. Measurements will be taken for the length of bird deterrent spikes required.

Footpaths – no report

Patients Participation Group – Cllr Ingham reported that minutes of the meeting held on the 4th February will be uploaded to the website. Cllr Smith gave an update on the Sherston surgery situation.

Personnel Committee – no report

Finance Committee – Cllr Briggs reported that the United Trust Bank was now offering online banking services and that both he and the RFO had successfully registered for this. He advised that following the election more signatories were needed on this account.

Projects Working Party - notes of the PWP meetings are available to councillors from the clerk. Cllr Budgen reported that the dead tree along the lane leading to the bypass in Milbourne had been felled and Wiltshire Highways has given permission for the redundant village sign to be fitted there. The PWP will obtain estimates for this work. A 30mph roundel has been ordered to fit over the national speed limit sign. Cllrs Budgen and Briggs, in consultation with local residents, have identified a location for a SID on the C67 East to Tanners Bridge. Details of this will be sent to Wiltshire Highways for approval.

Action: Cllr Budgen

Website Working Party – no report

The meeting closed at 20:10

The next meeting will be held at 19:00 on Wednesday 26th March 2025 at Crudwell Village Hall

..... Chair

..... Dated